

Harford County Board of Estimates Meeting

March 8, 2016
1:00 p.m.
1st Floor Conference Room
220 S. Main Street

Present:

William Boniface, Director of Administration
Richard Slutzky, County Council President
Karen D. Myers, Director of Procurement
Margaret Hartka, Senior Assistant County Attorney
Warren L. Hamilton, County Council Appointee
Timothy Hopkins, County Executive Appointee
Robert Sandlass, Treasurer
Jeffrey Stratmeyer, Acting Director of Public Works

Mr. Boniface, acting as chair, called the meeting to order.

Approval of Minutes of the February 23, 2016 Board of Estimates Meeting

The minutes of the February 23, 2016 Board of Estimates Meeting were approved by general consensus.

Item No. 03-08-16-01

Mr. Boniface presented Solicitation No. 13-189; Environmental Design Open End Contract; Change Order

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Stratmeyer.

Ms. Christine Buckley said this change order request was for additional funds in the amount of \$500,000.00 to complete design work for five identified projects. The following companies were awarded the contracts: Bayland Consultants of Hanover, Maryland, AMT of Newark, Delaware, Century Engineering of Hunt Valley, Maryland, Gannett Fleming of Baltimore, Maryland, KCI Technologies of Sparks, Maryland, McCormick Taylor of Baltimore, Maryland, RK&K of Baltimore, Maryland, URS of Hunt Valley, Maryland, Whitney Bailey Cox & Magnani of Baltimore, Maryland and Wallace Montgomery Associates of Towson, Maryland.

The Department of Public Works, Division of Water Resources recommends Change Order #1 in the total amount of \$500,000.00 to the above listed companies in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved in a roll call vote with Mr. Slutzky absent.

Item No. 03-08-16-02

Mr. Boniface presented Solicitation No. 16-041; Elevator Modernization; Competitive Sealed Bid

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Stratmeyer.

Ms. Barkley Creighton from the Department of Public Works, Capital Projects, said this was for the replacement of elevators, equipment and controls for a total of four elevators located in three locations: one at the Harford County Sheriff's Office, two at Circuit Court, and one at the Harford County Administration Building.

The Department of Public Works, Capital Projects recommends award in the amount of \$961,140.00 to Delaware Elevator, Inc. of Upper Marlboro, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved in a roll call vote with Mr. Slutzky absent.

Item No. 03-08-16-03

Mr. Boniface presented Solicitation No. 16-060; Joppatowne UV; Request for Proposal

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Stratmeyer.

Mr. Dave Pergrin from the Department of Public Works, Water & Sewer said the purpose of the contract is to design and construct an ultraviolet disinfection system at the Joppatowne Wastewater Treatment Plant. The installation will replace both the chlorine and sulfur dioxide chemical feed systems currently used at the facility.

The Department of Public Works, Water and Sewer Engineering recommends award in the amount of \$732,600.00 to American Contracting & Environmental Services, Inc. of Columbia, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved in a roll call vote with Mr. Slutzky absent.

Item No. 03-08-16-04

Mr. Boniface presented Solicitation No. 16-049; Classification and Compensation Review for the HCSO; Request for Proposal

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Capt. Dan Galbraith from the Harford County Sheriff's Office said this would be for a review of the classification and compensation for the Harford County Sheriff's Office.

The Department of Sheriff's Office recommends award in the amount of \$35,000.00 to Management Advisory group International, Inc. of Woodbridge, VA in accordance with Section 41-25 of Harford County Code.

The motion was unanimously approved in a roll call vote with Mr. Slutzky absent.

Item No. 03-08-16-05

Mr. Boniface presented Solicitation No. 14-118; P-25 Wireless Radio Integration Project; Change Order #11

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Stratmeyer.

Mr. Mitch Vocke from the Department of Emergency Services said this change order was for the purchase of GPS software for the current infrastructure. This will allow subscriber radios to send and plot their location using Google maps.

The Department of Emergency Services recommends award in the amount of \$300,104.60 to Motorola of Schaumburg, IL in accordance with Section 41-25 of Harford County Code.

The motion was unanimously approved in a roll call vote with Mr. Slutzky absent.

Item No. 03-08-16-06

Mr. Boniface presented Solicitation No. 16-079; ERP Software Selection Services; Request for Proposal

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Ted Pibil from the Office of Information & Communication Technology said the consultant for this project will assist Harford County in the selection of an Enterprise Resource Planning (ERP) Software system.

The Office of Information and Communication Technology recommends award in the amount of \$68,725.00 to SoftResources, LLC of Kirkland, WA in accordance with Section 41-25 of Harford County Code.

The motion was unanimously approved in a roll call vote.

Item No. 03-08-16-07

Item was pulled at this time.

Item No. 03-08-16-08

Mr. Boniface presented Solicitation No. 16-157; RFID Security Gate, Havre de Grace Library; Sole Source

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Slutzky.

Ms. Mary Hastler from the Harford County Public Library said this was for a RFID security gate, book check-in, and software system for the new Havre de Grace Library. .

The Harford County Public Library recommends award in the amount of \$117,462.88 to Bibliotheca Brightside, LLC of Norcross, GA in accordance with Section 41-25 of Harford County Code.

The motion was unanimously approved in a roll call vote.

Item No. 03-08-16-09

Mr. Boniface presented Solicitation No. 16-135; Independent External Audit Services; Request for Proposal

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Slutzky.

Ms. Crystal Brooks from the County Council, Office of the County Auditor said this was for independent external auditing services for Harford County Government.

The Harford County Council Office of the County Auditor recommends award in the amount of \$80,875.00 to Clifton Larson Allen of Timonium, MD in accordance with Section 41-25 of Harford County Code.

The motion was unanimously approved in a roll call vote.

Item No. 03-08-16-10

Mr. Boniface presented Solicitation No. 16-121; Countywide HVAC Services; Competitive Sealed Bid

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Slutzky.

Ms. Erin Schafer from the Department of Administration, Facilities & Operations said this was for Countywide HVAC Services for Facilities & Operations, Parks & Recreation, Department of Emergency Services and the Detention Center.

The Department of Administration, Facilities & Operations recommends award in the NTE \$105,000.00 to Electrical Automation Services Inc. of Pasadena, MD & Flo-Tron Contracting, Inc. of Hunt Valley, MD in accordance with Section 41-25 of Harford County Code.

The motion was unanimously approved in a roll call vote.

Item No. 03-08-16-11

Mr. Boniface presented Solicitation No. 16—175; Plumtree Road at Tollgate Road Roundabout Utility Relocation; Sole Source

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Slutzky.

Mr. Rick Bates from the Department of Public Works, Engineering said this was for the utility relocation at Plum tree Road at Tollgate Roundabout.

The Department of Public Works, Engineering recommends award in the amount of \$57,273.00 to BGE of Baltimore, MD in accordance with Section 41-25 of Harford County Code.

The motion was unanimously approved in a roll call vote.

Item No. 03-08-16-12

Mr. Boniface presented Solicitation No. 16—175; Plumtree Road at Tollgate Rod Roundabout Utility Relocation; Sole Source

Mr. Stratmeyer made a motion to approve the recommendation, seconded by Mr. Slutzky.

Mr. Rick Bates from the Department of Public Works, Engineering said this was for the relocation of Verizon's existing aerial facilities, which are in conflict with the proposed County road improvement project.

The Department of Public Works, Engineering recommends award in the amount of \$57,000.00 to Verizon of Hunt Valley, MD in accordance with Section 41-25 of Harford County Code.

The motion was unanimously approved in a roll call vote.

NOTE TIME: 1:27

Mr. Boniface asked for a motion to move into closed session in accordance with Section 3-305(B) (3) of General Provision article of the Annotated Code of Maryland. Ms. Myers made the motion and it was seconded by Mr. Stratmeyer.

The motion was approved by general consent.

The Open Session adjourned.

The meeting reconvened in Open Session.

NOTE TIME: 1:30

Approval of the Minutes of the December 1, 2015 Closed Session Board of Estimates Meeting.

The minutes were approved by general consensus.

Item C03-08-16-01

Mr. Boniface presented Solicitation No. PM12-015

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Stratmeyer.

The motion was unanimously approved in a roll call vote.

There being no further business to discuss, the meeting adjourned.

Respectfully submitted,

Sharon Vanden Eynden
Recording Secretary